



Colorado All-State Band

2023-2024 Director Timeline

FIRST WEEK BACK TO SCHOOL AFTER WINTER BREAK

- Download the following from the Directors page of the web-site:
 - Student Information Sheet (if you have students selected)
 - Alternate Information Sheet (if you have alternates selected)
 - Participant Registration Form (only required for selected students – not alternates unless they are called up)
 - Hotel Information (if needed)
- Copy and distribute the Student Information Sheet for your participants and the Alternate Information Sheet for your alternates. Take some time to go over your school expectations with them and let parents know what to expect (there is a “Parent Information” page on the web-site with links for tickets, and other things they may want/need).
- As soon as you can, determine the hotel you would like to use and make your reservations (or have your parents do that if they are responsible for the housing) – remember the hotels are booked first-come, first-served.
- Once you have your hotel information, fill out the common sections of the student registration form – have your building administrator sign it and make a copy for every student selected to the All-State Band. Once they are completed, you will scan them and upload them to your school drop folder (available through the directors web-page).
 - ALL registration forms are due by February 16. We will inform directors if we didn't get the form on February 19 and you will have a grace period until re-auditions are due (5:00pm on 2/25). If a student registration form is not received by that time we will place the student at the end of the section. THIS IS IMPORTANT

ONCE MUSIC PAKETS ARE READY (you will receive an email from us) – ENCOURAGE YOUR STUDENTS TO GO TO THE WEB-SITE AND GET THEIR MUSIC AND REFERENCE RECORDINGS. They will need a password to get into their downloads – this year the password is **COASB23. ENCOURAGE YOUR STUDENTS TO START PRACTICING AND PLAN WHEN THEY WILL RECORD THEIR CHAIR AUDITIONS – FEBRUARY GETS VERY BUSY....** All participants will be required to submit a re-audition for chairs and preparation check. They should start practicing EVERYTHING as soon as they get their music.

- January 31** – Student participant “Early Discount” payment is due (pay at the CBA web-site). \$50.00 per student.
- February 9** – Students last day to order a commemorative T-Shirt (Info on the members page of web-site).
- February 16** – we will announce which sections from EVERY song the students need to record for their chair re-audition/ preparation check (audio only – no video for percussion).
- February 16** – All student registration forms should be uploaded into their school drop folder (available via the directors page on the web-site)
- February 25** – 5:00pm all re-auditions have been sent to their DIRECTOR and the director has uploaded them to the school drop folder (available through the director page of the Web-site)
- March 11** – Chairs announced and any student deemed “unprepared” will be notified (along with their school director)
- March 25** – Any student that was notified as “unprepared” will need to do a follow-up recording to show they have learned the music. Directors will need to submit the follow-up recording to the school drop folder by 5:00pm. If a student doesn't complete their follow-up recording, or is still unprepared, we will remove them from the group and notify an alternate.
- March 29** – Last day to make an online payment for student participation (via the CBA web-site). Payment is \$55.00 per student
- April 1** – CHECK THE DIRECTORS PAGE of the web-site for our final information for the event (final schedule, sectional room assignments, map of the Campus Commons, parking information, etc.)
- April 4** – Arrive at the Campus Commons no later than 2:00pm – students will have 30 minutes to find their sectional/rehearsal rooms and warm-up for a 2:30pm official start to the All-State Band Weekend (NOTE: Only directors/chaperones need to come to the registration table (any students not paid for by March 29 will need to pay onsite – Onsite registration is \$60.00 per student and must be paid by cash or check – no credit cards) – students should not get in the registration line – it is for chaperones/directors only.
- April 8** – Check the web-site for the 2024-2025 audition information and start encouraging your eligible students to consider auditioning